



Honda Manufacturing of Indiana, LLC

GRANT CONTRIBUTION GUIDELINES

THE NATURE OF THE PROGRAM

Honda Manufacturing of Indiana, LLC believes certain qualities contribute to success in any endeavor, including creativity, innovation and imagination. Honda plans to start small and grow as its operations grow. Honda's contributions will match its size and position in the community. Honda favors programs that:

- Focus on creativity and associate involvement, not solely on money
- Challenge individuals to explore their potential for achievement
- Provide innovative approaches to community problems
- Reflect Honda's spirit of seeking the toughest challenges and approaching them with youthfulness and creativity
- Operate in a manner that is supportive of equal opportunity objectives.

HMIN does not have predetermined funding levels. Applicants should request the amount that meets the needs of the program and at a level that is consistent with the organization's capacity and other anticipated or received support.

AREAS OF GIVING

Honda Manufacturing of Indiana, LLC supports programs and organizations in the following areas:

- Education
- Environment
- Diversity
- Health & Safety

GEOGRAPHIC FOCUS

Priority consideration will be given for projects where Honda Manufacturing of Indiana's associates live and work – Honda's 20 hiring counties and Indiana.

- | | |
|---------------|---------------|
| • Bartholomew | • Jennings |
| • Brown | • Johnson |
| • Dearborn | • Marion |
| • Decatur | • Ohio |
| • Fayette | • Ripley |
| • Franklin | • Rush |
| • Hancock | • Shelby |
| • Henry | • Switzerland |
| • Jackson | • Union |
| • Jefferson | • Wayne |



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PROPOSAL DEADLINES/APPLICATION PROCESS

HMIN requires that our online application be complete in its entirety and an attached W-9 form submitted. Proposals are considered four times a year by the Honda Manufacturing of Indiana (HMIN) Community Engagement Committee (CEC). Deadlines for submitting proposals for consideration at the next regularly scheduled meeting of the CEC are March 15 (for spring meeting), June 15 (for summer meeting), September 15 (for fall meeting) and December 15 (for winter meeting).

This allows the HMIN team to hold meetings, ask questions, request for additional documents etc. prior to presenting the proposal to the committee. Proposals are due the next business day if a deadline falls on a weekend.

The HMIN CEC, which meets four times per year, has announced deadlines and meetings for the remainder of 2015 and 2016.

Fall Meeting 2015

Proposal Deadline: September 15, 2015
CEC Meeting: November 20, 2015
Grant Term: January 1 – January 1

Spring Meeting 2016

Proposal Deadline: March 15, 2016
CEC Meeting: May 19, 2015
Grant Term: July 1 – July 1

Winter Meeting 2016

Proposal Deadline: December 15, 2015
CEC Meeting: February 18, 2016
Grant Term: April 1 – April 1

Summer Meeting 2016

Proposal Deadline: June 15, 2016
CEC Meeting: August 18, 2016
Grant Term: October 1 – October 1

Fall Meeting 2016

Proposal Deadline: September 15, 2016
CEC Meeting: November 17, 2016
Grant Term: January 1 – January 1

In future years, deadlines will remain the same although dates of the CEC meetings will vary. Applicants will be notified in writing concerning a decision within one month after the meeting unless otherwise informed.

WHAT WE DO NOT FUND

HMIN does not contribute to:

- Individuals
- Religious or political groups
- Organizations which are not tax-exempt under the U.S. Internal Revenue Code paragraph 501 (c)(3)
- Programs outside of the state of Indiana

THE QUALITY OF THE PROGRAM

To evaluate a proposal, the following questions are considered:

- Is your organization uniquely suited to meet the challenge of the proposal?
- How do the activities of the organization benefit the community?
- Will the program be carried out in an efficient and effective manner?
- Is the budget complete and realistic?
- Are the objectives measurable?